

CalendarPad User Manual

Welcome to CalendarPad, your ultimate digital handwritten planner for iOS. CalendarPad combines the flexibility of a traditional paper planner with the power of digital organization, featuring deep integration with PencilKit and system calendars.

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Getting Started

When you first open CalendarPad, you'll be greeted with the Month View. You can navigate through time by swiping or use the top navigation to switch between different calendar perspectives.

Calendar Views

CalendarPad offers four primary views to help you plan at different scales:

- Year View: Get a high-level overview of your entire year. Great for long-term goal setting and tracking major milestones.
- Month View: The classic planning view. Perfect for monthly appointments and habit tracking.
- Week View: A detailed look at your upcoming 7 days, ideal for scheduling your weekly tasks.
- Day View: Your daily command center. Focused on your immediate schedule, to-dos, and notes.

Writing & Drawing Tools

CalendarPad uses Apple's PencilKit for a natural writing experience. Tap the pencil icon to toggle the Tool Picker:

- Pen: For precise writing and fine details.
- Pencil: Great for sketching and shading.
- Marker: Perfect for highlighting or bold titles.
- Eraser: Remove strokes easily (choose between Pixel or Object erasing).
- Lasso Tool: Select, move, or resize your handwritten notes.
- Ruler: Draw perfectly straight lines.

Customizing Templates

Personalize each view by tapping the Template Settings icon. You can choose from several variants for each view:

- Standard Variants (1, 2, 3): Different layouts for schedules, notes, and task lists.
- Whiteboard: A blank canvas for those who prefer complete freedom.

System Calendar Integration

CalendarPad bridges your handwritten notes with your digital life.

1. Go to Calendar Settings.
2. Enable access to EventKit.
3. Select which calendars you want to overlay on your planner (e.g., Work, Personal, Family).

Your digital appointments will appear directly on your handwritten pages!

Sharing & Exporting

Need to share your plans or archive your notes?

- Tap the Share icon to export your current page.
- Choose between PDF (best for documents) or PNG (best for images).
- Send your export via Email, Messages, or save it to your Files app.

Jump to Date

Quickly navigate to any point in time:

- Tap the Date in the top bar to open the date picker.
- Select your target date to instantly jump to that page.

Backups & Data Safety

Your data is precious. CalendarPad includes a robust backup system:

- Automatic Daily Backups: The app creates a backup every 24 hours (Pro feature).
- Manual Backups: Create a snapshot of your data at any time from the Backup & Restore menu.
- Storage Locations:

- Local: Backups are stored safely on your device.
- iCloud: Sync and store your backups in your personal iCloud Drive for cross-device safety (Pro feature).

iOS Widgets

Stay organized directly from your Home Screen with a variety of widgets:

- Day Widgets: Choose from Full view, Todo lists, Priority tasks, or Notes.
- Week Widgets: View your weekly schedule at a glance.
- Month Widgets: Keep the current month view visible.
- Year Widgets: See the full year or yearly notes.

Pro Features

Unlock the full potential of CalendarPad with a Pro subscription:

- Advanced Backup Systems: Automatic daily backups and iCloud synchronization.
- Unlimited Exports: Export your planners as high-quality PDFs or PNGs.
- Unlimited Drawings & Pages: Write and sketch to your heart's content without limits.
- Exclusive Templates: Access additional planner layouts.

Troubleshooting & Recovery

Emergency Recovery

If you ever encounter an issue where your data doesn't appear as expected, use the Emergency Recovery View. This system is designed to detect and repair data inconsistencies automatically.

Contact Support

If you need further assistance, you can reach out through the Feedback section in the app settings.

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